

PURCHASING DEPARTMENT

The bid listed below has had addenda issued. Documents are available over the Internet at <http://www.bid.ci.norwalk.ct.us>. Adobe Acrobat reader is required to view this document. If you do not have this software you may download it for free from Adobe. A link to the Adobe site is provided on the internet bid page. This service is also available via FAX. Dial 203-854-7897 from any phone to access the Purchasing Department's Express Request Line. The document number to request will be the same as the project number indicated above.

Project #	Addendum #	# of pages	Original Issue Date	Request Doc #
2975	1	3	June 22, 2010	1001 - see text below

Date	June 24, 2009	
Project Number	2975	.
Addenda Number	1	
Deadline	2:00 PM	June 30, 2010
Project Title	Portable Tablet Computers.	

This Addendum is a contract document modifying previously issued documents, which remain in full force except as specifically modified below.

Quotations appearing on the bid are to reflect the provisions of this Addendum. Failure to acknowledge receipt of this Addendum in the space provided on the response sheet may subject candidate to disqualification.

Response to Questions

1. Question: Will the City require that vendors submit documentation, with their bid submission, that they are an authorized Lenovo reseller?

Answer: For warranty purposes, this information would be useful to have on hand. Therefore, yes, please include this information with your bid submission.

2. Question: For this project would the City consider reconditioned equipment.

Answer: No, all equipment proposed must be new, unused equipment.

3. Question: Can the bid response be faxed or they are only accepted by direct mail?

Answer: The City's preference is that the bid response be submitted via a direct mail media. However, yes, the City will accept bids for this project via fax. Although vendors are cautioned that all submissions must be received by the time and date outlined on the bid invitation, and this addendum document. Bid submissions received after this deadline will not be accepted.

4. Question: I did not and wanted to confirm if you envision any certifications that may be applicable to bidding for this?

Answer: Vendor certifications: see response to question # 1 this addendum. Software certifications: see response to question # 10 this addendum.

5. Question: For the referenced Invitation to Bid, with an opening date of 6/30, and a delivery due date of 7/14, I was wondering if you knew how soon after opening a PO would be issued?

Answer: Due to the timing of the training class, the City will be attempting to issue the Purchase Order to the successful bidder by the close of business, Thursday, July 1st, or at the latest by twelve noon on Tuesday, July 6th.

6. Question: Do you have a detailed specification that you want or part number that we could look up to be able to proceed with the quote?

Answer: Yes, manufacturer part numbers are included within the bid document.

7. Question: Will equivalent products from other manufacturers be acceptable or is it restricted to Lenovo brand name only?

Answer: No, product substitutions will not be accepted for this bid. The Health Department has ascertained that the Lenovo products, as specified herein are best suited for their specific requirements and needs at this time. Therefore, for this bid, the City shall only be accepting submissions that meet these specific requirements.

8. Question: You did not specify an operating system. Do you want the default system, or standardize on XP?

Answer: The operating system is these units should be Microsoft Windows, 7 Pro/ SP. However the installed operating system should be downgraded to Windows XP. In essence all units should have Windows XP preinstalled but upgradeable Windows 7 Pro / SP DVD should be included in each unit.

9. Question: On Page 5, are you wanting qty. 6 of part number 2985EUU. Can we configure a system for you that already has the 2GB extra memory already installed for you (total of 4GB in each system) as well as the dvd burner?

Answer: Yes, the set-up configuration that you are proposing is acceptable.

10. Question: Do you accept substitutes for the Lenovo laptop? If so, what is your Target Price? Also, Why Lenovo and not another brand?

Answer: No, product substitutions will not be accepted for this bid. The Health Department has ascertained that the Lenovo products, as specified herein are best suited for their specific requirements and needs at this time. Therefore, for this bid, the City shall only be accepting submissions that meet these specific requirements.

11. Question: Do you want the machines configured with a basic suite of applications? Should each machine be delivered with a restoration capability once the machine is in the final configuration?

Answer: No, other than the operating system, no other software applications are required to be loaded or installed on the tablet computer. Your second is unclear. Therefore, the City is unable to provide you with a written response to it.

12. Question: On the pages 3 and 5 are you asking for 9 of the DVD Burners or 6 as you are only ordering 6 computers. Do you require 3 extra DVD Burners? Please clarify?

Answer: Yes, please include pricing for a total of nine (9) DVD burners.

13. Question: Is this a contract or “one time purchase”?

Answer: One time purchase.

14. Question: Do you require installation?

Answer: No.

End of Addendum #1