

PURCHASING DEPARTMENT

The bid listed below has had addenda issued. Documents are available over the Internet at <http://www.bid.ci.norwalk.ct.us>. Adobe Acrobat reader is required to view this document. If you do not have this software you may download it for free from Adobe. A link to the Adobe site is provided on the internet bid page. This service is also available via FAX. Dial 203-854-7897 from any phone to access the Purchasing Department's Express Request Line. The document number to request will be the same as the project number indicated above.

Project #	Addendum #	# of pages	Original Issue Date	Request Doc #
2967	1	3	May 27, 2010	1001 - see text below

Date	June 11, 2010		
Project Number	2967		
Addenda Number	1		
DEADLINE	2:00 PM	June 17, 2010	
Project Title	CONSULTING SERVICES – ENERGY BLOCK GRANT ASSISTANCE		

This Addendum is a contract document modifying previously issued documents, which remain in full force except as specifically modified below.

Quotations appearing on the Proposal are to reflect the provisions of this Addendum. Failure to acknowledge receipt of this Addendum in the space provided on the response sheet may subject candidate to disqualification.

Response to Questions

1. Question: What are the specific projects noting that there are 4 project in total ? Please provide details.

Response: Per your request, here is a list of the specific projects: City Hall and Police Headquarters energy and facilities assessment (\$42,000); Roosevelt Center heating system replacement (\$509,000); City Hall air conditioning replacement (\$168,000); Health Dept windows and doors replacement (\$86,000).

2. Question: What the specific funded amounts noted for each project?

Response: Please refer to the response to question #1 this addendum.

3. Question: Does the City of Norwalk have a energy management team that reviews the specific issues for both conventional energy system requirement upgrade and renewable energy system upgrades for this RFP?

Response: No.

4. Question: Is there are requirement for an engineering consultant or consulting firm to determine and assess the needs / requirements for energy systems for the City for both conventional and renewable energy systems etc in general?

Response: No.

5. Question: Is there a City sponsored internal energy review or planning group?

Response: No.

6. Question: Is this RFP and related effort for compliance with the code of federal regulations or CFR?

Response: Yes, for compliance with EECBG.

7. Question: Is the responsible firm to complete a GPR or Grantee Performance Report?

Response: Yes.

8. Question: How is the documentation of these projects to be handled ?

Response: The selected Firm shall be responsible for assisting the City with the documentation process.

9. Question: Are we to utilize town contacts / personnel or go through the State of CT or directly through the federal government?

Response: The successful consultant shall be responsible for providing the City with assistance [and necessary professional guidance] to verify the City's compliance with EECBG program requirements.

10. Question: Please define the needs of the City for the need to: INCREASE ENERGY EFFICIENCY; UPDATING INFRASTRUCTURE REQUIREMENTS; REDUCE ENVIRONMENTAL IMPACTS.

Response: Not applicable. The requested services are to assist the City in verifying compliance with EECBG requirements.

11. Question: Please describe the method of payment. Lump sum? Hourly rates?

Response: On-call, hourly rate.

12. Question: What are the 4 key points and most important requirements from the City of Norwalk perspective?

Response: The City only requirement is verification of compliance with EECBG requirements.

13. Question: Please describe the on-call project management services timeframe or timeline.

Response: We anticipate all EECBG projects to be completed by August 1, 2011.

14. Question: For the buildings including in this program (in particular the Roosevelt Center) was an independent energy audit/feasibility study conducted or was the HVAC replacement design handled turnkey.

Response: An energy audit/Feasibility study was not conducted. The design engineers prepared a building load calculation. This is not a turnkey project.

End of Addendum #1