

## PURCHASING DEPARTMENT

The bid listed below has had addenda issued. Documents are available over the Internet at <http://www.bid.ci.norwalk.ct.us>. Adobe Acrobat reader is required to view this document. If you do not have this software you may download it for free from Adobe. A link to the Adobe site is provided on the internet bid page. This service is also available via FAX. Dial 203-854-7897 from any phone to access the Purchasing Department's Express Request Line. The document number to request will be the same as the project number indicated above.

Project #	Addendum #	# of pages	Original Issue Date	Request Doc #
2939	1	2	April 9 2010	1001 - see text below

<b>Date</b>	<b>April 23, 2010</b>		
<b>Project Number</b>	<b>2939</b>		
<b>Addenda Number</b>	<b>1</b>		
<b>DEADLINE</b>	<b>2:00 PM</b>	<b>April 29, 2010</b>	
<b>Project Title</b>	<b>Supply and Installation of an Electromagnetic Security Solution</b>		

This Addendum is a contract document modifying previously issued documents, which remain in full force except as specifically modified below.

Quotations appearing on the Proposal are to reflect the provisions of this Addendum. Failure to acknowledge receipt of this Addendum in the space provided on the response sheet may subject candidate to disqualification.

### **Responses to Questions**

1. Question: Does the Office of the Town Clerk have some sort of database with all items catalogued?

*Response: No, at present the Office of Town Clerk does not have database that catalogues their existing records.*

2. Question: Are they using barcodes?

*Response: No, at present the Office of the Town Clerk does not utilize bar codes on any of its records.*

3. Question: Does each item have a unique ID?

*Response: No, at present each item is not assigned a unique ID..*

4. Question: After a careful reading of your RFP it appears that the terminology used in the document is more in line with RFID than with EM security. For example, to my knowledge there is no Inventory device capable of working with EM strips. An EM strip has no-where to store information thus limiting it to being either activated or re-activated. Your document also indicates that you want your staff stations to be able to read the information on the tags. This could occur only in an RFID environment. Could it be that what you're looking for is really RFID rather than EM security? We would be happy to provide a quote either way.

*Response: The intent of this solicitation is to invite Firms to submit offers to the City for the acquisition and installation of a security solution that will safeguard the Office of the Town Clerk's permanent records collection materials. At this time, the City is not predisposed to a specific technology for this solution, rather the City would consider a submission for either or both solutions mentioned above.*

5. Question: Will there be media items in the secured area? If so, what kind of media? CDs, DVDs, Cassettes...? Do you have any locking cases on your media items?

*Response: At present there are no media items within the permanent record collection of the Office of the Town clerk only book [bound materials].*

6. Question: Will patrons be able to check items out of this secure area in order to take them home?

*Response: No, all permanent records remain within the confines of the Office of the Town Clerk's vault.*

**End of Addendum #1**