



**Purchasing Department
Finance Group**

July 27, 2010

INVITATION TO BID

The City of Norwalk is soliciting bids for a 2011 Ford F-550 4x2. Your firm has expressed interest in providing these services. Below is an outline of some of the requirements that apply to this project.

PROJECT #	2977	
DEADLINE	2:00 PM	August 19, 2010
PROJECT TITLE	2011 Ford F-550 4x2	
PROJECT SITE	Public Works Center, 15 South Smith Street, Norwalk, CT.	

BID DOCUMENTS are available upon receipt of this invitation over the Internet at <http://www.bid.ci.norwalk.ct.us>. Adobe Acrobat reader is required to view this document. If you do not have this software you may download it for free from Adobe. A link to the Adobe site is provided on the Internet bid page.

All questions must be directed, in writing, to David Carroll, Purchasing Officer, via e-mail, dcarroll@norwalkct.org. The deadline for submission of questions is 2:00 pm, August 11, 2010.

Contact Joel Grant, Fleet Manager, at 203-854-3220 to arrange a date to view the trade-in equipment, or gain further access to the Public Works Center.

Businesses, without fax or Internet access equipment, may contact the Purchasing Department at 203-854-7712 for any RFP information. Our fax number is 203-854-7817.

If, after review of the RFP documents, your firm is interested in performing the services specified, provide the information requested, sign and return the complete document, along with your detailed proposal, to the City of Norwalk Purchasing Department by the due date.

Yours truly,

David Carroll
Purchasing Officer

SECTION 1 _ RESPONSE FORMS

SPECIAL NOTES ON RESPONDING:

ADDENDA information is available over the Internet at

<http://www.bid.ci.norwalk.ct.us/> <http://www.bid.ci.norwalk.ct.us/html/add.htm>

Adobe Acrobat reader is required to view this document. If you do not have this software you may download it for free from Adobe. A link to the Adobe site is provided at the bottom of the Internet bid page. This service is also available via FAX. Dial 203-854-7897 from any phone to access the Purchasing Department's Express Request Line. Request document #1001. We strongly suggest that you check for any addenda a minimum of forty-eight (48) hours in advance of the bid deadline.

SUMMARIES will be available any time after 5:00 PM on the day of the bid opening over the Internet at <http://www.bid.ci.norwalk.ct.us/html/sum.htm> . This service is also available via FAX. Dial 203-854-7897 from any phone to access the Purchasing Department's Express Request Line. The document number to request will be the same as the project number indicated in the invitation to bid. Bid results will not be provided over the phone.

AWARD NOTIFICATION will be issued by mail.

BUSINESSES WITHOUT FAX EQUIPMENT or Internet access may contact the Purchasing Department at 203-854-7712 for this information.

BID RESPONSES are to be delivered to:

City of Norwalk Purchasing Department
125 East Avenue
P.O. Box 5125
Norwalk, CT 06856-5125

See section 3 for information on delivering bids by fax.

Submit three (3) copies of your bid (clearly mark original copy)

1.1 PRICING SHEET #2977

Vendor Name:		
Address:		
Phone:	Fax: _	Email:
Manager:		Fed ID#:

The undersigned hereby declares that he/she or they are thoroughly familiar with the specifications, the various sites, the City's requirements, and the objectives for each element of the project item or service and understand that in signing this proposal all right to plead any misunderstanding regarding the same is waived.

The undersigned further understands and agrees that he will furnish and provide all the necessary material, machinery, implements, tools, labor, services, and other items of whatever nature, and to do and perform all the work necessary under the aforesaid conditions, to carry out the contract and to accept in full compensation therefore the amount of the contract as agreed to by the Contractor and the City.

Qty	Year	Manufacturer/Make	Model	Unit Cost
1				\$

Delivery: _____ calendar days after receipt of order.

Warranties: _____

Provide all information and literature concerning warranties for the vehicle with your response submission.

DEVIATIONS FROM SPECIFICATIONS: Any deviation from these specifications must be documented and submitted with your proposal in detail on a separate form. If deviations are not documented completely, the bidder may be disqualified from consideration for an award.

Submitted by:

Print Name of Authorized Agent of Company	
Signature of Authorized Agent of Company	
Date	

The above signatory acknowledges receipt of the following addenda issued during the bidding period and understands that they are a part of the bidding documents (if applicable):

Addendum #1, Dated _		Addendum #2, Dated _	
Addendum #3, Dated _		Addendum #4, Dated _	

1.2 BIDDER'S QUALIFICATIONS

If a qualification statement is not on file with Purchasing, or is over one year old, please answer the following questions. Attach a financial statement or other supportive documentation.

1. Number of years in business - _____
2. Number of personnel employed Part-time _ _____, Full _ _____,

3. List six contracts of this type/size your firm has completed within the last three years:

Project	Date	Contact Person	Phone No.

SERVICE:

4. Location of service center _

5. Size of service center (sq. ft.) _ _____
6. Dollar value of parts relating to this bid in inventory \$ _____
7. Number of full time mechanics employed, qualified to handle this equipment: _____

Attach any additional information that demonstrates your qualification for this work including appropriate certifications.

Submit three (3) copies of your bid (clearly mark original copy)

SECTION 2 - PROJECT SPECIFICATIONS

The City of Norwalk's Department of Public Works intends to purchase one (1) - **2011 Ford F-550 4x2** - during the current fiscal year. The awarded firm must deliver the vehicle complete with cab, chassis, body, and plow as detailed in the specifications below.

2.1 SPECIFICATIONS:

2011 Ford F-550 DRW 4x2

		Comply	
		Yes	No
Model	F-550 Regular Cab and Chassis, 4x2, Dual Rear Wheels	_____	_____
GVWR	18,000# Min.	_____	_____
Wheel Base (WB)	189"	_____	_____
Cab to Axle (CA)	108"	_____	_____
Front Axle	Min. 7,000# Monobeam Front Axle Min. 6,000# Coil Springs 6,000# Front GAWR Front Stabilizers H.D. Shocks	_____	_____
Rear Axle	Min. 13,660# Dana S110 4.88 Gear Ratio Limited Slip 13,666# Multi Leaf Rear Suspension Auxiliary Spring H.D. Rear Shocks Low Deflection Package	_____	_____
Engine	6.8L 3V SOHC V10 Gas Min. 362 HP @ 4750 RPM Min. 457 Ft-Lb Torque @ 3250 RPM Air Cleaner Mounted Restriction Indicator	_____	_____
Transmission	5 Speed SelectShift Automatic O/D Transmission Cooler	_____	_____
Brakes	Power Brakes Disc Front and Rear 4 Wheel ABS	_____	_____

		Comply	
		Yes	No
Electrical	Alternator 12v H.D. 155 Amp	_____	_____
	78 Amp Hr Battery	_____	_____
	Roof Clearance Lights	_____	_____
	Halogen Headlights	_____	_____
	(4) OEM Integrated Upfitter Switches Mounted In Dash	_____	_____
	Trailer Tow Package Wiring	_____	_____
Fuel Tank	Single 40 Gal. Total, Mounted Aft of Rear Axle	_____	_____
Tires	Six (6) LT225/70Rx19.5(G) BSW	_____	_____
	All Season Tread Front	_____	_____
	Traction Tread Rear	_____	_____
	Spare Tire and Wheel, All Season Tread	_____	_____
Equipment	XL Trim Level	_____	_____
	Factory Installed Air Conditioning	_____	_____
	Power Steering	_____	_____
	All Glass Tinted	_____	_____
	Manual Telescopic 2 Direction Fold Away Mirrors	_____	_____
	Integrated Convex Mirrors	_____	_____
	Front Tow Hooks	_____	_____
	Driver and Front Passenger Air Bags	_____	_____
	12V Aux. Power Point In Dash	_____	_____
	Dual Cup Holders Dash Mounted	_____	_____
	Dome Lamp, Dual Door Activated	_____	_____
	Gauges, Tach	_____	_____
	Trip Odometer	_____	_____
	Oil Pressure	_____	_____
	Coolant Temp.	_____	_____
	Transmission Temp.	_____	_____
	Fuel Ga.	_____	_____
	Engine Hour Meter	_____	_____
	AM/FM Electronic Stereo Radio w/ Clock	_____	_____
	Interval Windshield Wipers	_____	_____
	Dual Electric Horns	_____	_____
	H.D. Gray Vinyl 40/20/40 Split Bench Seat	_____	_____
	Head Restraints at Outboard Position	_____	_____
	Side Impact Door Beams	_____	_____
Black Vinyl Full Floor Covering	_____	_____	
Molded Cloth Headliner	_____	_____	
Molded Black Running Boards	_____	_____	
Standard Color White Base Coat Clear Coat	_____	_____	

**Body and Equipment
2011 Ford F550 4X2**

Description	Comply	
	Yes	No
14' Heavy duty platform body		
96" overall width		
Rugby model HR550ED scissor type hoist with electric over hydraulic double acting power unit with push button controls.		
7" structural channel longsills		
4" high eight gauge C-section crossmembers on 12" centers		
Ten gauge 5 1/2" high rub rails with 2x4 exterior stake pockets welded to the outside of the rub rails with a 3/8" x 2" perimeter banding rail welded to the exterior of the pockets		
2" x 8" tongue and groove #1 dense pressure treated southern yellow pine wood floor with wolmanized extra weather resistant treatment		
52" high steel front bulkhead with window		
42" racks installed on sides and rear		
1/2" Pintle plate and receiver tube and D rings-PM87 draw bar with 2" combo hook electrical socket Cole Hersee #1235		
36" steel underbody toolbox		
ICC lights		
Four corner 12 volt powered strobe lights		
ICC bumper		
Four mudflaps		
Backup alarm		
Tommy gate dump thru liftgate model 91-1650-LD-TP 1,600lb capacity 84" x 84" x 6" platform		
Complete installation and painted black		
Parts Book and Service Manual		
One (1) set - for Chassis, Body, and Equipment		

SECTION 3 - GENERAL INFORMATION

NOTE: SECTION 3 - GENERAL INFORMATION contains the City's Standard Terms and Conditions. You are responsible for obtaining a copy prior to bidding. If you do not have a revision dated 062209 or later on file you may obtain a copy over the Internet at <http://www.bid.ci.norwalk.ct.us/>, <http://www.bid.ci.norwalk.ct.us/html/terms.htm> . Adobe Acrobat reader is required to view this document. If you do not have this software you may download it for free from Adobe. A link to the Adobe site is provided. Please request document number 1002.